

Vacancy Title	Level 2 Teaching Assistant (SEND)
School Name	St. Chad's CE Primary School
Hours	24 hours per week
Contract Length/Type	Fixed Term Contract until 31.08.25
Closing date	Friday 17 <sup>th</sup> January 2025 - 12.00pm

### About the Role

We require a teaching assistant who can provide exciting and stimulating learning opportunities and support the child throughout all aspects of school life. Applicants must be committed to further enhancing the very high standards which already exist in the school and be patient and kind to support the child/ren in their transition.

### Key Accountabilities

The successful candidate will be working with a child on a 1:1 basis to support their education, personal and social development needs and assist the child with establishing positive relationships to further promote the inclusion and acceptance of all pupils.

### Duties may include:

- Supporting a pupil on a 1:1 basis to ensure that curriculum and EHCP targets are implemented and reviewed.
- Establish productive working relationships with pupils, acting as a role model and setting high expectations.
- Promoting the inclusion and acceptance of all pupils.
- Encourage pupils to interact and work co-operatively with others and engage all pupils in activities.
- Support in monitoring and recording of pupil progress and developmental needs.
- Promote independence and employ strategies to recognize and reward achievement of self-reliance.
- Work within the school's policy and procedures.
- Provide feedback to pupils in relation to progress and achievement.

### If relevant:

- Working to the relevant standard/framework and completing work in a timely manner.

### Skills and Experience

SEND experience of working with or caring for children of a relevant age in a voluntary or work experience capacity is desirable.

The successful candidate would also have the following skills:

- Good team player
- Good communicator with parents, teachers and pupils
- Good time management skills
- Good organisational skills
- Knowledge and understanding of confidentiality
- Ability to use ICT
- Applicants wishing to apply for this position should ideally have GCSE Maths and equivalent although this is not an essential requirement for the role.

### Person Specification

Personal Attributes required (on the basis of the job description)	Essential (E) or Desirable (D)	To be identified by: (Application form (AF), Interview (I), Reference (R), Initial Assessment (IA))
Qualifications		
Have achieved a minimum of Maths and English GCSE A-C/4 or equivalent, if not already achieved the ability to work towards achieving functional skills level 2	E	AF/IA
Experience	D	AF/I
Experience of working in a relevant classroom environment Experience of Administrative work Experience of supporting pupils with challenging behaviour Experience of working with pupils with SEND	D	AF/I
Knowledge/skills/abilities	E	AF/I
Ability to relate well to children	E	AF/I

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Multi Academy Trust

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Ability to work as part of a team	E	AF/I
Good communication skills	E	AF/I
Ability to assist pupils Time management skills Organisational skills Knowledge of classroom roles and responsibilities Knowledge of the concept of confidentiality Administrative skills Ability to make effective use of ICT Flexible attitude to work	E	AF/I AF/I
Other	E	AF/I
Commitment to apply themselves to the apprenticeship with commitment and diligence Commitment to undertake in service development Commitment to sustaining good attendance at work Commitment to safeguarding and protecting the welfare of children and young people	E	AF/I

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